

Town of Hounsfield Planning Board  
Meeting Minutes  
January 3, 2012

Present: Vice Chair Paul Locy, Members Yvonne Podvin, Mel Castor, Maryanne Oliver  
Absent: Ginny Savage

At 7:04pm, Vice Chair Paul Locy called the regular monthly meeting of the Town of Hounsfield Planning Board to order with the pledge of allegiance followed by roll call.  
A quorum was established.

Mr. Locy introduced new member Yvonne Podvin.

Maryanne Oliver moved to approve the meeting minutes from December 6, 2011  
Mel Castor seconded the motion. Vote 4-0; all in favor.

Vice Chair Locy - no report from Bob Bouchard - past Zoning Enforcement Officer. Mr. Locy introduced Marlene Lennox as the new Zoning Enforcement Officer.  
The board thanked her for service and congratulated her on her appointment.

No committee reports

Unfinished Business

MaryAnn read minutes from the public hearing meeting held on December 15, 2011 regarding Travis Richmond application to build four storage buildings on Route 3.  
He received a permit for one building, and must come back to the board for a permit for each additional building, and for the lights and signs.  
Motion to accept minutes made by Mel Castor; seconded by Paul Locy. Vote 4-0; all in favor.

Marlene Lennox asked Mr. Locy about the land division regulation being worked on.  
Yvonne Podvin asked about details of the Travis Richmond application.

Mr. Locy moved to have a workshop meeting to bring the new members of the board up to speed on the current application.  
A date will be set in the near future, no other business will be addressed, no votes taken.  
Motion seconded by Mel Castor.  
ZBA Chair Chris Eggleston suggested combining a training with the ZBA at the end of the month.  
Yvonne Podvin noted she would like to be brought up to speed at an earlier date.  
Vote 4-0; all in favor

Yvonne Podvin suggested the workshop take place on January 9th, when Maryanne Oliver could attend. There was general agreement.

MaryAnn Oliver moved to appoint Yvonne Podvin Chair of the Planning Board and Paul Locy Vice Chair of the Planning Board; motion seconded by Mel Castor. Yvonne Podvin and Paul Locy accepted the appointments. Vote 4-0; all in favor.

Vice Chair Locy asked if there were any comments from the floor; hearing none he asked for a motion to adjourn the meeting.  
At 7:18pm, MaryAnne Oliver moved to adjourn the meeting; Mel Castor seconded the motion. Vote 4-0; all in favor.

Respectfully submitted,  
Gertrude Mead Karris  
Secretary